



**SB 1440 Implementation and Oversight Committee (IOC)
Wednesday, August 25, 2011 Meeting Minutes**

Call to Order

The Co-chairs called the meeting to order at 10:10 a.m.

Committee Member Attendance

X	Ephraim Smith (co-chair)	X	Erik Skinner (co-chair)
	Milton Gordon	X	Eloy Oakley
	Donald Para	X	Pam Deegan
	Douglas Freer	X	Carsbia Anderson
X	Sandra Cook	X	Sue Granger-Dickson
X	James Postma	X	Michelle Pilati
X	Andrea Renwanz-Boyle	X	Beth Smith
X	Eric Forbes	X	Linda Michalowski
	Gregory Washington	X	Brandon Kleine

New committee members were introduced, including Beth Smith, representing ASCCC, and Sue Granger-Dickson, representing CCC Transfer Center Directors. Daniel Galvan, from Cal Poly SLO, substituted for Gregory Washington.

Approval of May 27, 2011 Meeting Minutes

The Transfer Model Curriculum (TMC) Update section of the minutes were amended to clarify that the C-ID project is on track to create TMCs for each of the top 20 transfer majors to the CSU *which fit within the SB 1440 framework*. The minutes were then approved as amended.

Announcements

Upcoming CSU Counselor Conferences (Eric Forbes)

Eric Forbes shared that the CSU Counselor Conferences this September will include a session on SB 1440 for both high school and community college counselors. Karen Simpson-Alisca from the CSU and Bob Quinn from the CCC will jointly present each session.

Complete College America (CCA) Grant (Barry Russell)

Barry Russell provided an update on the Complete College America (CCA) Grant, which was awarded this July to the Academic Senate Foundation for California Community Colleges, who will serve as the grant's fiscal agent. Additionally, the CSU Office of the Chancellor and CCC Chancellor's Office have entered into an MOU with the Governor's Office to establish an agreement for collaboration and to articulate roles and commitments in support of the grant's implementation. The grant will provide funding to further support the development of SB 1440 TMCs, as well as communication to students and parents about associate degrees for transfer.

Discussion

SB 292 (Padilla)

The committee received a current copy of Senate Bill 292 (Padilla). This bill was introduced last year as a two-year spot bill intended to amend SB 1440 if needed. The committee discussed that the bill's only effect at this time is a course reciprocity mandate for community college courses that are part of associate degrees for transfer. The general concern voiced by the committee was that the reciprocity mandate language is too broad and would force inappropriate course substitutions. Megan Moret, attending and representing Senator Padilla's office, agreed to take back the committee's concerns to Senator Padilla.

High Unit Majors and Majors with High Numbers of Upper Division Courses (Michelle Pilati and Jim Postma)

Jim Postma shared that faculty members have begun to look at high-unit majors with the objective of determining how those majors could be included within the intent of SB 1440. He stated that the Intersegmental Committee of Academic Senates (ICAS) reviewed high-unit degrees several years ago and the effort resulted in a recommendation for a general education pattern dubbed SciGETC. One consideration discussed for high-unit majors is the possible postponement of several areas of lower division general education breadth requirements to provide room for the appropriate amount of lower division major preparation courses. Chemistry, Physics, Geology, Biology, and Engineering are the disciplines being looked at.

Finalize Guidance on Handling Auditions, Portfolios, etc. (Jim Postma)

Jim Postma shared that, since the last committee meeting, he has reviewed majors requiring either an audition or portfolio review, and found that the successful completion of either of these is not a condition for admission. Therefore, he recommended that this item be marked as resolved. Eric Forbes stated that he would double check to ensure there are no majors that tie auditions or portfolio reviews to admissions, and will report out at the next committee meeting. Eric will also look into programs requiring US citizenship or a

background check. Jim added that his focus has been to ensure there is an SB 1440 transfer pathway for every applicable degree, regardless of the outcome of an audition or portfolio review. A member suggested that the committee be provided examples of this to further

understand how this works. Andrea offered to look into Nursing and Michelle volunteered to explore the matter with the ICW.

Updates

Decision by CSU Board of Trustees on American Ideals & Institutions (AI) Graduation Requirement (Ephraim Smith)

Ephraim Smith updated the committee regarding the American Institutions and Ideals graduation requirement. This July, the CSU Board of Trustees voted to allow CSU campuses to request a waiver of the AI requirement to provide campuses a tool to adjust their course requirements in order to determine that a baccalaureate degree can be completed by an AA/AS-T degree holder with 60 CSU units. It was shared that the campuses are encouraged to resolve issues related to the mapping of CSU majors to TMC templates through a variety of means prior to requesting an AI waiver, such as reducing requirements in the major, dropping a course currently required if it was deemed now part of the lower division TMC preparation, or exploring the opportunity to double count between major preparation and general education preparation. Campuses will be asked to continue to review majors initially not mapped as similar with the hope of eventually reaching a mapped status.

Status of AA-T / AS-T Degrees (Barry Russell)

The committee received a copy of an approved degrees report. Barry Russell stated that the CCC Chancellor's Office has been communicating to colleges their compliant status, and is in the process of following-up with colleges that are not yet compliant. Barry reported that at this time there are 133 approved degrees, which all follow a statewide TMC template, ninety-two degree proposals in review, ten degrees in development at the colleges, and 193 degrees returned to the colleges for correction. Forty-nine colleges are compliant (having two or more approved degrees) and ninety-three colleges are either compliant or have degrees in review.

Status of Baccalaureate Degree Similar Mapping (Ken O'Donnell)

Ken O'Donnell reported that he expects mapping activity to increase as faculty return for the fall term. He shared that he has logged campus mapping responses from the first four TMC templates (sociology, mathematics, psychology, and communication studies). The deadline is September 15 for campus mapping responses to the newest TMC templates. Several members voiced the need for completing work on the similar degree database so a list could be published as soon as possible. A member also voiced that for every CSU campus major not mapped, the denial creates another layer of complexity for CCC transfer students. The

CSUCO will continue its mapping efforts, and plans to follow up with campus departments that denied mapping upon initial review.

Early Student Identification (Carsbia Anderson)

Carsbia Anderson updated that the subcommittee on Early Student Identification has met several times since the last IOC meeting. He reported that CSU would like to capture, as early as is reasonable, CCC student intent to obtain an associate degree for transfer. The subcommittee has discussed possible interim and long-term solutions. At this time, for the short term, a paper form has been developed that the student would complete to demonstrate their intent. The student would then forward the form to the appropriate CSU campus(es). Committee members commented that a paper form adds a layer of complexity to the process, and encouraged an electronic solution, such as through CSUMentor. Carsbia shared that finding a solution is difficult given complexities of timing, staff limitations at the CCCs, and technology variability at the CCCs (e.g., many CCCs do not have a degree audit or e-transcript application). He noted that for a longer-term solution there are several possibilities, including the expansion of the CCC MIS data code that may promote improved identification of 1440 degrees, early identification through CCCApply, and perhaps a transfer planner application within CSUMentor. A member emphasized the need for interim steps, and shared that there is an active task force on student success, which includes a proposal to establish a state wide system supporting e-transcripts and degree audits. The committee further discussed e-transcript, in which 55% of the CCCs currently participate, and current legislation would likely mandate. A CSU member noted that e-transcript provides students with an advantage as those students arrive in the admissions queue sooner; thus there is a need to message to CCCs that e-transcript provides an added benefit to students. Attendee Marlene Garcia reported that the current e-transcript bill has passed the Senate and she will work with the Academic Senates and Chancellor's Offices for letters of support.

A committee member suggested that the CCC Chancellors Office communicate to college CEOs a short list of priorities that would further the success of implementing SB 1440 and providing for student opportunities.

Intersegmental Curriculum Work (ICW) Group (Michelle Pilati & James Postma)

Michelle reported that the ICW group has met twice since the last IOC meeting. One item intended for further discussion within the group is how to assess the effectiveness of the degrees developed. Michelle reported that thirty-five courses currently required within approved TMC templates still need C-ID course descriptors, and those courses will be prioritized for review accordingly within the C-ID program. She also reported that the next disciplines for TMC templates have been established and include Radio, Television, and Film; Engineering; Journalism; Anthropology; Information Systems; Economics; Spanish; Philosophy; and Geography. Some of those majors have courses that support other disciplines outside of a TMC template, so C-ID progress with those courses will be beneficial. The next ICW meeting is scheduled for early September, and the ICW is also forming a subgroup to address information needed by counselors.

Michelle also provided a TMC template update, and stated that sixteen disciplines are now completed, five are in progress, and ten more are planned for this year, for a total of thirty-one TMC templates. The committee asked where the stop point would be, considering the cost of developing and updating a TMC template in light of the low demand for some majors. That will require further discussion.

Plans for Developing Communications to Counselors, Parents, and Students (Jeff Spano)

Staff member Jeff Spano shared that several meetings have taken place related to developing counseling materials, and suggested that a subgroup be formed that includes representatives of the ICW, the Chancellor's Office Advisory Group on Counseling (COAGC) and the CSU. Eric Forbes will provide names to Jeff for CSU representation.

Paul Feist, the new Vice Chancellor for Communications at the CCCC was introduced as the person who will be directly involved in statewide marketing efforts for SB 1440. One member emphasized need for information to parents and students, and suggested the need for an overarching communication plan. Paul shared that there have been some preliminary discussions regarding such a plan, with the first step to brand and then scale up the program. One member suggested a Facebook web page as an inexpensive alternative. Linda suggested that she and Eric Forbes work with Paul and his CSU counterpart to discuss next steps for the communication plan and report back next month.

Presentations

CSU Degree Survey System Demonstration (Ken O'Donnell)

Ken O'Donnell presented CSU's progress to date on the degree tracking database. This database will store approved SB 1440 degrees, whether or not they were based on a statewide TMC, along with CSU campus similar status for each degree. The committee discussed advantages and disadvantages of TMC aligned degrees versus non-TMC aligned degrees, along with the status of CSU campus mapping activity.

SB1440.org Web Site Demonstration (Bob Quinn)

CCC staff member Bob Quinn presented the CCC/CSU www.sb1440.org web site that went live this June. The Web site is intended to host SB 1440-related information for staff and faculty. It is divided into four subject areas: communication, policy, curriculum, and counseling. Committee members were encouraged to bring to Bob's attention any additional information they would like made available on the Web site.

IOC Business

Next Meeting Dates and Locations

Upcoming meetings are scheduled for September 22 in Irvine, October 27 in Sacramento, and November 30 in Irvine. Meeting locations and times are available at <http://www.sb1440.org/Communication.aspx>.

Member substitutions (Eric Forbes)

This topic was not discussed.

Recap of Decisions, Action Items and Parking Lot Items

The meeting was adjourned at 2:30 p.m.